

Introducing  
**UltraHR**



Transforming the way HR works

# Extraordinary HR Software

UltraHR is a unique and innovative HR management solution. Make your day easier, break free from endless spreadsheets and let us help you automate those time-consuming HR tasks!

## Streamline HR

Have you just been getting by until now? UltraHR provides seamless workflows for repetitive tasks.

## Save Time

No more excel spreadsheets, paper forms or data duplication. Free yourself up to focus on what really matters to your business.



# Employee Engagement

Providing your employees with the ability to manage their own information not only increases engagement, but allows you to save time, streamline your workload and focus on the important stuff!



## Protect your Employees

Take away the worry! Keep your data, personal information and documents safe in one place, stored on our secure cloud-based portal. Never lose a document or form again!



## Self-Service Portal

Finally! No more holiday request forms or paper receipts to file. Our self-service portal allows your employees to manage their own holiday, expenses, commissions and more, leaving you to approve them with one simple click.

# Time & Shifts



## Clocking

Give your employees easy options to clock in with QR code, PIN code or biometric fingerprint scanning.



## Overtime

Employees can add their overtime to the portal. We've got you covered!



## Lateness

Employees can send an alert that they are running late straight from their mobile.



## Start Work, Stop Work

Your team can easily record when they start and stop work or take a break.



## Shift Management

Create unlimited shift patterns to suit your operational needs.



# Holiday & Absences

We know that keeping track of holiday and absences manually can be overwhelming. UltraHR's employee self-service portal, simple and intuitive dashboard and handy planner makes things simple!



## Planner

Quickly see who's in or out and view different absence types.



## Holiday Booking

Employees can request leave from our mobile-enabled app, 24/7.



## Sickness & Absence

Sickness can be reported from a mobile phone and alerts instantly sent to managers via text or email.



## Infection Control

UltraHR records symptoms and alerts if an employee displays any symptoms of COVID-19.

# Expenses & Payroll

Stay in control of staff expenses and commissions! Employees can submit requests from any device and our workflow processes automatically route requests to approval and then to payment. No worries here!



## Expenses

Employees can quickly and easily submit their expenses from any device. Simply snap a photo of the receipt, add some details and upload to the portal. This then whizzes over to management for approval, then to Finance.



## Commission

It's the best part of the job for your sales team... it's time to submit a commission claim! Whether it's an export from your CRM system or an itemised spreadsheet, files can be uploaded to support their claim.



# Performance

Give your employees the ability to contribute to their career progression and ensure their achievements are recognised. Set clear expectations and create a clear path for them to follow. Go team!



## Reviews & Notes

Employees and managers can add to performance notes throughout the year, ready for review time.



## Goals

It's a goooo! Add personal, departmental and company-wide goals, all from within the dashboard.



## Training & Skills

Map and rank a team's skills and plug any gaps with training to reach the required level.



# Perks & Events

Now for the fun stuff. Does your company run lots of events? Free healthcare? Yoga? Bring your horse to work day? Whatever takes your fancy, UltraHR allows you to easily showcase all the added extras you provide to your employees, in one place.



## Perks

List any perks within the portal and make it easy for employees to switch them on or off.



## Events

Employees click to attend events and you can see who's going, who's not and who hasn't replied. Sky diving, anyone?





# Communications & Documents

We get it. You're already using emails, memos, carrier pigeon and a string and two cans to communicate with your employees. Our intuitive system is essential for those policy changes or Health & Safety updates.



## Communications

Send out a high priority communication from UltraHR and instantly see who has or hasn't read the information.



## Documents

Employees can upload their own documents for safe storage and are able to track expiry dates.



# Intelligent Recruitment

Capture the best candidates for your business! UltraHR's Applicant Tracking System makes the process from recruitment to employment smooth sailing.



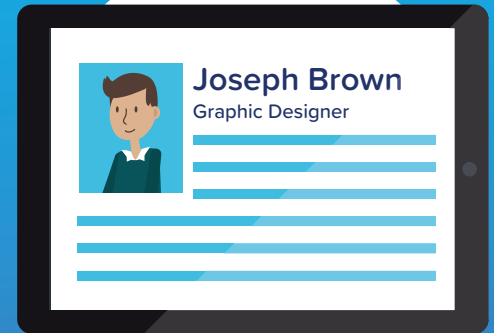
## Website Integration

UltraHR integrates seamlessly with your existing website so you can easily publish, edit or delete job listings.



## Automatic Keyword Scoring

Set keywords for each job listing and UltraHR will automatically scan uploaded CVs against these, providing a score out of 100.





## Automated Alerts

Set dates for next actions to be completed by and receive alerts or notifications when these are due.



## Full History

UltraHR stores all candidate information within the portal, ready for when the time is right.



## Joiners & Leavers

Automatically convert a candidate to an employee at the click of a button.





# UltraHR

Transforming the way HR works

[uhr.org](http://uhr.org)



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